

**Report to:** Leader and Lead Member for Strategic Management and Economic Development

**Date of meeting:** 27 June 2017

**By:** Chief Operating Officer

**Title:** Orbis Joint Committee Terms of Reference

**Purpose:** The purpose of this report is for the Leader, the Lead Member for Strategic Management and Economic Development, to approve the revised draft Terms of Reference for the Orbis Joint Committee following Brighton & Hove City Council (BHCC) joining the Partnership.

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## ***RECOMMENDATIONS***

**The Leader and Lead Member for Strategic Management and Economic Development is recommended to approve the revised Terms of Reference for the Orbis Joint Committee (attached at appendix 1)**

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### **1 Background**

1.1 Brighton & Hove City Council formally joined the Orbis partnership on 25 May 2017 as the final founding partner. As part of this expansion, it is recognised that a number of elements of the existing partnership will need to be updated or refreshed to reflect three partners:

- Governance arrangements for the partnership will be updated to reflect changes at Member and Officer level, these include the Orbis Joint Committee, Joint Management Board and the Orbis Leadership Team.
- A new Inter Authority Agreement (IAA) will be developed to provide the legal framework for the partnership and sealed by all three parties.

1.2 This report relates to proposed changes to the political governance of Orbis, specifically the terms of reference for the Joint Committee.

### **2 Supporting information**

#### ***Membership of the Joint Committee***

2.1 The Joint Committee shall comprise of Members appointed by the Councils (currently Brighton & Hove City Council, East Sussex County Council and Surrey County Council). Each Council shall appoint two Members to the Joint Committee in accordance with the governance arrangements of each Council.

2.2 Each Council's Leader (or in the case of Brighton & Hove City Council, the Council) may appoint two substitute Members to attend meetings of the Joint Committee, should an appointed member of the Committee be unavailable or unable to attend a meeting of the Joint Committee. A substitute Member attending in the absence of an appointed member will have full voting rights

#### ***Terms of Reference:***

2.3 The terms of reference of the Joint Committee are to oversee and to improve delivery of the Services for the benefit of each participating Council, and in particular to:

- Recommend proposals to meet the annual budget for Orbis, set by each of the Councils
- Approve the Orbis Business Plan and performance measures
- Monitor the Orbis Business Plan and performance of Orbis
- Make recommendations to the constituent authorities regarding revisions to the Terms of Reference of the Orbis Joint Committee

2.4 The draft Terms of Reference for the Orbis Joint Committee are attached at appendix 1 having been considered by the Orbis Joint Management Board and are recommended for approval by the Leader. Ratification of the Terms of Reference will be sought at the next Orbis Joint Committee meeting in October 2017.

### **3. Conclusion and reasons for recommendations**

3.1 To approve the revised Terms of Reference for the Orbis Joint Committee, attached at appendix 1.

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### **BACKGROUND DOCUMENTS**

None